

TRANSPORTING CHILDREN

Clubs do not generally take responsibility for the transport of children to and from venues. If the club does expressly accept responsibility for travel arrangements, it should undertake a risk assessment and confirm the following:

- All vehicles and drivers are correctly insured.
- The driver has a valid and appropriate license.
- All reasonable safety measures are available e.g. fitted, working seatbelts or booster seats.
- There is an appropriate ratio of adults per child – (see child ratio section)
- Drivers take adequate breaks.
- If an adult is regularly transporting children on behalf of the club this may be considered as regulated work with children. As such it should be assessed whether or not this person requires to join the PVG scheme.

Volunteers/staff should be discouraged from transporting children to activities and events by car. However, when this situation cannot be avoided the following guidelines should be followed:

- Request parent/carer consent in advance and provide details of the journey.
- Take all reasonable safety measures e.g. children in the back seat, seatbelts worn.
- Where possible have 2 adults in the car for the journey.